

# Trinity Church of England High School

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 August 2018



## HALLIDAYS

MORE THAN JUST ACCOUNTANTS

Hallidays  
Riverside House  
Kings Reach Business Park  
Yew Street  
Stockport  
SK4 2HD

# **Trinity Church of England High School**

## **Contents**

Reference and Administrative Details	1 to 2
Trustees' Report	3 to 14
Governance Statement	15 to 19
Statement on Regularity, Propriety and Compliance	20
Statement of Trustees' Responsibilities	21
Independent Auditor's Report on the Financial Statements	22 to 24
Independent Reporting Accountant's Report on Regularity	25 to 26
Statement of Financial Activities incorporating Income and Expenditure Account	27 to 28
Balance Sheet	29
Statement of Cash Flows	30
Notes to the Financial Statements	31 to 53

# **Trinity Church of England High School**

## **Reference and Administrative Details**

<b>Governors 2017/18</b>	<b>** Members of the Finance Committee</b>
<b>Members</b>	The Very Rev Rogers Govender, Dean of Manchester Right Reverend David Walker Cannon Maurice Smith, (Diocesan Director of Education) Peter Hilton, Chair of Governors
<b>Trustees</b>	Mr Julian Nicholls** (appointed 1 September 2017) Dr Admos Chimhowu Mr Peter Hilton, Chair of Governors, ** Dr Adanna Lazz-Onyenobi Mrs Pamela Lord, Chair of Finance** Prof Olwen McNamara, ** Ms Ann Meadowcroft, ** Mr David Moore, Staff Trustee Cllr Nigel Murphy, ** Mr Brian Selby, ** Mr Tom Wells, Staff Trustee Mr Robert Palmer Mr Simon Worsley, Staff Trustee Rev Joanne Calladine (resigned 18 October 2017) Mrs Jane Coogan Mrs Andrea Plimmer Miss Julie Tattersall The Ven Karen Lund Rev. Prof. Peter Scott The Revd Canon Falak Sher (appointed 1 September 2017)
<b>Company Secretary</b>	Mrs Jayne Langley, (appointed 25 August 2018)
<b>Head Teacher</b>	Mr Julian Nicholls** (appointed 1 September 2017)

## Trinity Church of England High School

### Reference and Administrative Details (continued)

<b>Senior Management Team</b>	J Nicholls, Head and Principal Accounting Officer (appointed 01.09.17) D Butt, Deputy Head A Flatman, Deputy Head J Langley (appointed 25 August 2018), Business Leader J Elliott (retired 25 July 2018), Business Manager O Tattum, Assistant Head M Johnson, Assistant Head J Buck, Assistant Head E Kirkham, Assistant Head M Scott, Assistant Head D Westmoreland, Assistant Head A Baxendale, Assistant Head S Brooks, Assistant Head
<b>Company Name</b>	Trinity Church of England High School
<b>Principal and Registered Office</b>	Cambridge Street Hulme Manchester M15 6HP
<b>Company Registration Number</b>	07878966
<b>Auditors</b>	Hallidays Riverside House Kings Reach Business Park Yew Street Stockport SK4 2HD
<b>Bankers</b>	Lloyds Bank 53 King Street Manchester M2 4LQ  Nationwide Building Society PO Box 3 5-11 St Georges Street Douglas Isle of Man IM99 1AS

## **Trinity Church of England High School**

### **Trustees' Report for the Year Ended 31 August 2018**

The Trustees present their annual report together with the financial statements and auditor's report of the charitable company for the period 01/09/2017 to 31/08/2018. The annual report serves the purpose of both a trustees' report, and a directors' report under company law.

Trinity C of E High School is a single academy trust operating one school.

Trinity C of E High School is a converter academy (since January 2012) for pupils aged 11-18 serving a catchment area in Manchester. It has a pupil capacity of 1500 and had a roll of 1353 in the October 2017 school census. The school Sixth Form numbers continued to develop with 118 students on roll in the second year of opening.

#### **Structure, Governance and Management**

##### ***Constitution***

The Academy Trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of The Academy Trust.

The Trustees of Trinity C of E High School are also directors of the charitable company for the purpose of company law. The charitable company is known as Trinity C of E High School.

Details of the trustees who served during the year are included in the Reference and Administrative details on page 1.

##### ***Members' Liability***

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

##### ***Governors' and Trustees' Indemnities***

Professional indemnity insurance is in place to protect Trustees, Governors, and officers from claims arising from negligent acts, error or omission occurring on Academy business.

The insurance provides cover for up to £10,000,000. The academy use the Risk Protection Arrangement offered by the DfE.

## **Trinity Church of England High School**

### **Trustees' Report for the Year Ended 31 August 2018 (continued)**

#### ***Method of Recruitment and Appointment or Election of Trustees***

All members of the Trust are recruited according to their expertise, experience and skills. Trustees are appointed for a term of four years by the following bodies:-

- The Members of the Trust
- Staff Representatives
- Parent representatives
- Co-opted

Any new trustee would be appointed based on an assessment of the member's skill set. The term of office for any trustee is 4 years, save that this time limit shall not apply to the Head teacher. Subject to remaining eligible to be a particular type of trustee, any trustee may be re-appointed or re-elected.

The management of The Academy Trust is the responsibility of the Trustees who are elected and co-opted under the terms set out in the articles of association.

The Trustees are directors of the charitable company for the purpose of the Companies Act 2006 and trustees for the purpose of the charity legislation. Trustees are appointed by Members. The Trustees may appoint up to 2 co-opted trustees.

Foundation trustees are appointed by the Members. Trustees are appointed as and when vacancies occur, or, when individuals with the skills required are identified.

Parent trustees shall be elected by parents of registered pupils in The Academy, using the procedures set out in The Articles of Association. The Secretary of State retains the power to appoint additional trustees.

The trustees who were in office at 31st August 2018 are listed on page 1.

#### ***Policies and Procedures Adopted for the Induction and Training of Trustees***

New trustees (governors) are interviewed and selected onto the Board to maintain a robust overview and governance throughout the Academy. On all occasions induction is provided in the workings of the Academy, including policies and procedures, together with appropriate training opportunities based on their existing areas of expertise.

All trustees (governors) have access to the Service Level Agreement for Governor Support and Training purchased annually by the academy from One Education Ltd. and the Manchester Diocesan Board of Education SLA.

## **Trinity Church of England High School**

### **Trustees' Report for the Year Ended 31 August 2018 (continued)**

#### ***Organisational Structure***

The officers of The Academy together with other administrative information are listed on page 1 to the financial statements.

The trustees are responsible for setting general policy, adopting an annual plan and budget, monitoring The Academy by the use of financial management information, making strategic decisions about the direction of The Academy and capital expenditure, making senior appointments, and approving the Annual Reports and Financial Statements.

The Head is the Accounting Officer. The day to day management of The Academy is delegated to the Head and the Senior Leadership Team. The Trustees determine the strategic direction and policy of the Academy. They achieve this through sitting on one or more of the main committees: Curriculum, Finance, Premises, Personnel and full strategic trustee meetings.

The full Trustee Body meets 5 times each year, with the Autumn meeting including the Annual General Meeting.

Committees for admissions, premises, curriculum and personnel meet approximately termly and their decisions are ratified by the full trustee body.

The committee "Chairs" also meet as the Standing Committee.

The day to day management of The Academy is undertaken by the following:

J Nicholls Head and Principal Accounting Officer

D Butt Deputy Head

A Flatman Deputy Head

J Elliott Business Manager (retired July 2018)

J Langley Business Leader (joined August 2018)

## **Trinity Church of England High School**

### **Trustees' Report for the Year Ended 31 August 2018 (continued)**

#### ***Arrangements for setting pay and remuneration of key management personnel***

The Academy Pay Policy sets out the pay conditions which the Trustees (Governing Body) apply regarding the remuneration of all The Academy's teaching and support staff, including the leadership team.

The Trustees (Governing Body) have established a Pay Committee with delegated powers. Each year the Pay Committee, advised by the Head, review the pay of all staff. The Head provides relevant documents and information to the Pay Committee. All staff pay is reviewed annually in line with the criteria set out in the Pay Policy.

Staff pay is considered in the context of the school's overall finances.

The policy is implemented with due respect to the nationally agreed or statutory framework within which staff will be paid and the advice and guidelines set out by the Diocesan Board of Education.

For Teachers: the current School Teachers' Pay and Conditions Document and the Conditions of Service for School Teachers in England and Wales.

For Support Staff: the current national Joint Council Local Government Services National Agreement on Pay and Conditions of Service.

Pay progress is linked to the performance management process.

The performance management of the Senior Leadership Team is assessed and recommended by the Head. The Trustees (Governing Body) consider and approve these recommendations.

The Head is performance managed by the Chair of Governors, Chair of Personnel and an outside advisor.

The Trustees (Governing Body) approve the size and composition of the leadership group. Criteria outlining the pay range of Head, Deputy Heads and Assistant Heads are set out in the Management Support Group's Salaries and Grading document. Appropriate salary differentials between staff are maintained.

#### ***Connected Organisations, including Related Party Relationships***

Trinity Sports Services Ltd: a wholly owned subsidiary of the Academy.



## **Trinity Church of England High School**

### **Trustees' Report for the Year Ended 31 August 2018 (continued)**

#### **Objectives and Activities**

To provide education to children in the 11-18 range who are admitted to the academy because they meet the requirements of the Admissions Policy.

The aim of the Trinity C of E High School is to “provide a Christian environment in which young people are safe, secure, cared for and happy, and are able to develop into articulate, confident and well qualified citizens of the world”.

#### ***Objects and Aims***

To provide education to children in the 11-18 range who meet the requirements of the Admissions Policy.

The aim of Trinity C of E High School is to “provide a Christian environment in which young people are safe, secure, cared for and happy, and are able to develop into articulate, confident and well qualified citizens of the world”.

It is the policy of The Academy to enable students to attain the highest academic levels whilst pursuing a curriculum which is broad and balanced, with wide-ranging extra-curricular opportunities. A highly qualified staff and excellent facilities combine to provide a stimulating educational environment. Pastoral care and encouragement to individual development in creative, leadership and teamwork skills are also important objectives.

Students and staff are encouraged to contribute to the local community by the establishment and development of links at various levels with schools in the surrounding area.

#### ***Objectives, Strategies and Activities***

**Main objectives for the year are explained** in full in the Academy's three year Development Plan which includes curriculum, ICT, Monitoring and Assessment, Partnerships, Primary School Transition/Church of England links, Staff Support, Teaching and Learning and Work Related Learning.

• At Trinity C of E High School we aim to develop a school where everyone is valued and can achieve success, so enabling them to make a positive contribution to the community. The mission of The Academy with its multi faith community is “faith in the city, value in people and excellence in education”. This is central to its foundation.

#### **Strategies pursued:**

- Encourage students' high attendance levels.
- Promote excellent standards of behaviour which creates a well ordered community with learning and support of students at its heart.
- Maintain teaching and learning has pace, purpose, rigour and challenge, encouraging student engagement and motivation.
- Ensure Key Stage 3 provides a three year foundation into all national curriculum subjects.
- KS4 has a variety of learning pathways and students are expected to either progress into the Trinity Sixth Form (opened September 2016) or join other institutions of further education.
- The curriculum will equip all young people for higher education and the world of work.
- Develop students confidence in the use of ICT.
- Develop students self-awareness of strengths and weaknesses and, through assessment for learning, know what they need to do to improve.
- Provide support to other schools in Manchester and beyond.

## **Trinity Church of England High School**

### **Trustees' Report for the Year Ended 31 August 2018 (continued)**

#### **Significant activities linking to charitable activities and achievements**

##### **Community, citizenship and charity fundraising;**

- Year 7 “Freshers’ Fair” held at the beginning of the new academic year. This highlights the extra-curricular activities available. Opportunities available include sport, music, dance, drama and a whole range of other activities.
- The Academy House system (Maple, Springbok, Wallaby, Tiger) encourages competition and involvement in raising funds for charities. These include: Harvest Festival collection, Shoebox Appeal, BBC Children in Need, Sport Relief Mile and Comic Relief.
- Christian Retreat held annually at Edale in Derbyshire and Taize in France.
- Numerous local and regional field trips and visits in order to bring subjects alive.
- Service of Remembrance on 11th November, all students and staff in attendance.

##### ***Public Benefit***

The academy’s purpose is to advance education as described in the various activities above. The Trustees have complied with their duty to have regard to the guidance on public benefit published by the Charity Commission (on their website at Charities and Public Benefit) in exercising their powers or duties.

## **Trinity Church of England High School**

### **Trustees' Report for the Year Ended 31 August 2018 (continued)**

#### **Strategic Report**

##### **Achievements and Performance**

Pupil outcomes and achievements: Key Stage 4  
Headline data for 2018 (preliminary)

Attainment 8 = 49.64 (51.9 in 2016/17)

Is the average grade achieved by a student in 8 defined subjects, 5.0 representing a grade "C".

Progress 8 = 0.06 (0.16 in 2016/17)

Is the measure of a student's results when compared with their expected attainment. For us, the figure shows that, on average, students gained higher than their expected attainment. (For some schools the figure can be minus, indicating that, on average, the students have regressed).

5A\*-C including English and Maths = 65% (67% in 2016/17)

English Baccalaureate = 18%

At Trinity we do not insist that all students follow the full English Baccalaureate range of subjects: that is, a modern foreign language and history or geography. We only insist on three of the five – English, mathematics and science. Unless this changes, our English Baccalaureate figure will always be relatively low.

Overall, therefore, we are pleased with the results.

- Staff are confident practitioners with appropriate professional development opportunities.
- Educational outcomes in all performance criteria are above national averages.
- The recently established Sixth Form was judged 'outstanding' by OFSTED in October, 2017.
- Trinity C of E High School continues to be "outstanding" in all categories (Ofsted January 2014)
- Trinity C of E High School achieved "outstanding" in all categories following the National Society Inspection (June 2016).
- Trinity C of E High School achieved Teaching School status (July 2016)

Students and staff milestones include:

- Presentation Evening held at the University of Manchester's Great Hall - The Whitworth Hall.
- Annual Advent Service held at St. Ann's Church in central Manchester and the Carol Service at Manchester Cathedral,
- Students performed at the Anniversary Concert at the Royal Northern College of Music.
- Duke of Edinburgh Award at bronze, silver and gold level. The work of the Duke of Edinburgh's award was recognised by a visit from Prince Edward, the Earl of Wessex, in January, 2018.
- Sixth Formers invited to meet the Prime Minister, Theresa May, at a speech she did marking the centenary of the first women being given the right to vote.
- World Book Day.
- Art students invited to design and paint an art mural on a wall at North Manchester General Hospital.
- Three performances of the school play, 'Treasure Island'.
- Celebrated European Day of Languages.

## **Trinity Church of England High School**

### **Trustees' Report for the Year Ended 31 August 2018 (continued)**

#### **Strategic Report (continued)**

- 'Tales of Trinity' published, containing a collection of work from students, and is available from the Manchester Library.
- House activities, including the Harvest Collection, Spelling Bee, 'Big Fat Quiz' and 'Trinity's Got Talent'.
- Charitable initiatives in school have included Children in Need, 'Socktober' appeal, Christmas Shoeboxes, Sport Relief Mile and Christmas Jumper Day.
- Numerous after school clubs and activities eg. Film, gardening, chess, subject related etc.
- Trinity Choir invited to perform at the One Voice concert to commemorate the attack on the Manchester Arena in 2017.
- Awards evenings celebrating the success of students; MFL and International Links; English and Humanities; Maths, Science and Technology; and Sports.
- Updated all marketing materials including, new website, school prospectus, Sixth Form prospectus and invitations to Open Evening and tours of the school.
- Sport and Fitness achievements in:
  - o Under 16 Boys' Basketball Team reached the semi-finals of the English School Basketball competition.
  - o Under 16 and Under 14 Girls' Basketball teams crowned Manchester champions.
  - o Year 9 girls' football team crowned Manchester champions.
  - o Year 11 swimming champion.
  - o Year 10 student being signed with Rochdale FC.
- NPQML and NPQSL courses led by Trinity commenced in October, 2017.
- All NQTs passed their induction year and have remained at the school.
- The school Chaplain achieved his doctorate.
- Seven teachers commenced MA courses in collaboration with MMU.
- Overseas visits to Paris (Mathematics), CERN (Business and I.T), Taize with Manchester Diocese and Auschwitz (History).
- Other residential visits include the Year 8 Peak District Trip, Christianity Retreat to Edale, Science trip to Malham, Kath Fry Challenge at Ghyll Head

#### ***Key Performance Indicators***

- Exam results
- Attendance 96.44% (2017/18)

#### ***Going concern***

After making appropriate enquiries, the board of trustees has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

## **Trinity Church of England High School**

### **Trustees' Report for the Year Ended 31 August 2018 (continued)**

#### **Strategic Report (continued)**

##### **Financial review**

Most of the Academy income is obtained from the Education & Skills Funding Agency (ESFA) in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the ESFA in the year ended 31 August 2018, and the associated expenditure are shown as restricted funds in the Statement of Financial Activities.

The Academy also received other grants from the ESFA and other organisations. In accordance with the Charities Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2015) such grants are shown in the Statement of Financial Activities as restricted income in the restricted general fund and fixed asset fund. The restricted fixed asset fund balance is reduced by depreciation charges over the expected useful life of the assets concerned.

The net outgoing resources for the year amounted to £352,054 (2017: £201,955) before the actuarial gain on the defined benefit scheme. This was largely in line with the budgeted expectations and ensured that the existing financial strength of the Academy was reinforced.

The school is helped by the support of the Trinity Sports Services Limited, which provided £70,000 (2017: £24,250) from the hiring out of its facilities during vacations and after-school hours.

Total funds increased by £244,946 (2017: increased by £1,382,045) for the year. The current year's movement includes an actuarial gain on the defined benefit pension scheme of £597,000 (2017: (£1,584,000)).

The expenditure which supported the key objectives of the Academy regarding the quality of staff, marketing the Academy, and development of Academy's facilities is detailed on page 40, note 7.

The Academy has net current assets as at 31 August 2018 amounting to £1,700,933 (2017: £1,758,071).

##### ***Reserves policy***

The Trustees review the level of reserves on an annual basis. The review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of the reserves. The Academy's current level of free reserves (total reserves less the amounts held in the fixed asset reserve and restricted fund reserve) is £1,507,824 (2017: £1,164,521).

The Academy has maintained cash reserves in excess of £1 million to contribute towards the 6th Form which is in the School Development Plan which opened to students in September 2016.

Note 17 to the financial statements shows the assets and liabilities attributable to the various funds by type, and also describes the various restricted funds of the Academy and summarises the year's movements on each fund.

The net liability due to the Academy's participation in the Local Government Pension Scheme (LGPS) amounts to £834,000 (2017: £1,094,000). Parliament has agreed, at the request of the Secretary of State for Education, to guarantee that, in the event of Academy closure, outstanding LGPS liabilities would be met by the Department for Education. This guarantee provides comfort to the Governors and Trustees in the unlikely event of Academy closure.

## **Trinity Church of England High School**

### **Trustees' Report for the Year Ended 31 August 2018 (continued)**

#### **Strategic Report (continued)**

##### ***Investment Policy***

Cash balances are safeguarded by investing them in interest bearing current accounts with sound commercial banks.

An amount of £1 million has been invested in a higher interest rate account (1 year instant access) with the Nationwide Building Society earning interest of £7,571.

##### ***Principle Risks and Uncertainties***

The principle risks to the Academy are documented and managed using a risk management policy and a risk register which is regularly reviewed.

During the year the Governors have examined the principal areas of the Academy's operations and considered the major risks in each of these areas. In the opinion of the Governors the Academy has established systems, which under normal circumstances, should allow these risks to be mitigated to an acceptable level in its day to day operations.

A Policies and Procedures Register is updated on an on-going basis as amendments are approved by the appropriate committee and is reviewed in its entirety by the Governors on a three yearly basis.

The Governors continue to keep the Academy's activities under review, particularly with regard to any major risks that may arise from time to time, and monitor the effectiveness of the internal controls and other viable means, including insurance cover where appropriate, by which those risks already identified by the Governors can be best mitigated.

The key controls in place used by the charity to mitigate these risks include;

- Formal agendas for all Committee activity,
- Detailed terms of reference for all Committees ,
- Comprehensive strategic planning, budgeting and management accounting,
- Established organisational structure with clearly defined lines of reporting,
- Formal written policies,
- Clear authorisation and approval levels,
- Vetting procedures as required by law
- Reporting systems.

## **Trinity Church of England High School**

### **Trustees' Report for the Year Ended 31 August 2018 (continued)**

#### **Strategic Report (continued)**

##### *Plans for future periods*

The Academy plans for the future include the aims and key objectives detailed in the School Development Plan (2018-2021).

The overall performance for the year ended 31st August 2018 was extremely encouraging and as a consequence will directly reinforce the academy's medium to long-term strategy.

The Academy's main annual objectives for the next year are:

- To ensure the continued success of the Trinity Sixth Form - opened in September 2016
- To maintain the high results in GCSE examinations
- To continue to develop school facilities and best practices
- To build adequate financial reserves to support the new Sixth Form

Trinity is a Church of England, multi-faith community of over 1300 students with the mission of "faith in the city, value in people and excellence in education" central to its foundation. Excellent standards of behaviour will create a well ordered community with learning and the support of students at the heart. The school will be oversubscribed in all Year groups and progression from Y6 to Y7 will be well planned and structured, providing support for all children. The curriculum will be broad, balanced and relevant at both KS3 and KS4, allowing all students to achieve success.

At KS4 there will be a variety of learning pathways and all students will progress into post 16 study. The curriculum will equip all young people for further study and the world of work.

Teaching and learning will have pace, purpose, variety and rigour, and students will be able to progress as a result of personalised programmes of study and the provision of an on-line curriculum. All students will be confident users of ICT. Students will be aware of their own strengths and weaknesses and, through assessment for learning, know what they need to do to improve. Students engagement and motivation will be high and attendance will be in excess of 96%.

Staff will be confident practitioners with appropriate professional development opportunities. Educational outcomes in all performance indicators will be well above national averages and the school will be in the "high performing" category. The most recent Ofsted described Trinity as an "outstanding school". The Sixth Form was also inspected in October 2017 and Ofsted confirmed the school "continues to be outstanding". The strategic development of the school will be effectively planned, monitored and supported by a committed Governing Body.

Trinity is a centre of community activities and a beacon of excellence providing support to other schools in the Central Manchester Partnership and through its work as a high performing academy. Trinity will be committed to providing a Christian environment in which young people are safe, secure, cared for and happy, and are able to develop into articulate, confident and well qualified citizens of the world.

## **Trinity Church of England High School**

### **Trustees' Report for the Year Ended 31 August 2018 (continued)**

#### **Auditor**

In so far as the Trustees are aware:

- there is no relevant audit information on which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by the Board of Governors of the Trinity Church of England High School on 6 December 2018 and signed on its behalf by:

Governors:

Mr Peter Hilton  
Chair of Governors

Mrs Pamela Lord  
Chair of Finance



## **Trinity Church of England High School**

### **Governance Statement**

#### **Scope of responsibility**

As Trustees, we acknowledge we have overall responsibility for ensuring that Trinity Church of England High School has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to the Head, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Trinity Church of England High School and the Secretary of State for Education. He is also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

#### **Governance**

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board of Trustees met 5 times during the academic year 2017-2018.

<b>Trustee</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Right Reverend David Walker	0	0
Canon Maurice Smith, Diocesan Director of Education	0	0
Mr Peter Hilton, Chair of Governors	5	5
Mr Julian Nicholls** (appointed 1 September 2017)	5	5
Dr Admos Chimhowu	3	5
Dr Adanna Lazz-Onyenobi	3	5
Mrs Pamela Lord	4	5
Ms Ann Meadowcroft	2	5
Mr Brian Selby	4	5
Rev. Prof. Peter Scott	2	5
Mr Robert Palmer	5	5
Rev Joanne Calladine	0	1
Prof Olwen McNamara	4	5
Cllr Nigel Murphy	3	5
The Ven Karen Lund	2	5
Mrs Jane Coogan	4	5
Mrs Andrea Plimmer	1	5
Mr Tom Wells	4	5
Mr David Moore	2	5
Mr Simon Worsley	3	5
Miss Julie Tattersall	4	5
The Revd Canon Falak Sher	3	5
The Very Rev Rogers Govender, Dean of Manchester	0	0

## **Trinity Church of England High School**

### **Governance Statement (continued)**

#### **Key changes in the composition of the Board of Trustees.**

- The Head Teacher and Accounting Officer, Mr Julian Nicholls was appointed with effect from 01/09/17.
- 1 new foundation governor was appointed on 01.09.17
- 1 parent governor resigned in November 2017.

#### **Challenges that have arisen for the Board.**

A new Headteacher, Mr Julian Nicholls, took up post from 1st September 2017. The new Head and Accounting Officer has been inducted effectively into the areas of finance and governance by the Business Manager and Chair of Governors respectively.

Throughout 2017/18, the new Headteacher has worked with shareholders in creating a new School Development Plan for 2018 - 2021. The Board adopted the plan in their meeting in July, 2018.

#### **Governance reviews**

A formal external review of governance has not been completed this year. However, following self-evaluation, the Chairs of three significant committees changed in order to broaden the experience base of trustees; Personnel, Curriculum and Admissions. The Premises committee now has a standard five agenda item and meets regularly on a termly basis.

The Finance Committee is sub-committee of the main board of trustees. Its purpose (as stated in our Scheme of Financial Delegation) is to:

- Exercise the powers and duties of the Governing Body in respect of the financial administration of the Academy except for those items specifically reserved for the Governing Body and those delegated to the Head and other staff.
- Reporting on decisions taken under delegated powers to the next meeting of the Governing Body.
- To ensure that the academy operates within all appropriate Financial Regulations and to guide and assist the Head and the governing body in all financial matters.

#### **Budgets/Budgetary Control**

Reviewing the annual Academy budget at the June meeting and recommending its acceptance, or otherwise, to the Governing Body.

Considering budgetary control reports on the Academy's financial position at every meeting, taking appropriate action to contain expenditure within the budget and report to the Governing body.

Reviewing the virement of sums between budget heads, subject to a limit of £5,000 as approved and authorized by the Head and Business Manager, which are to be formally notified to the Finance Committee who shall minute the notification.

#### **Purchasing**

Authorising the award of orders and contracts over £20,000 and up to £100,000.

## **Trinity Church of England High School**

### **Governance Statement (continued)**

#### **Insurances**

- Ensuring that arrangements for insurance are in place and adequate.

#### **Security of Assets**

- Ensuring that there are annual independent checks of assets and the asset register.
- Authorising the disposal of individual items of equipment and materials that have become surplus to requirements, unusable or obsolete with an original purchase value of up to £5,000 and reporting such authorisations to the Governing Body.

#### **Personnel**

- Authorising permanent changes to the Academy's establishment.

#### **Accounts and Audit**

- Reviewing the draft financial statements and highlighting any significant issues to the Governing Body, prior to submission to the Secretary of State by 31 December.
- Reviewing the reports of the Responsible Officer on the effectiveness of the financial procedures and control. These reports must also be reported to the Governing Body.
- The Governors also approved the re-appointment, for a sixth successive year, of the auditors who undertake both the internal and external audit. Evidence of benchmarked costs were submitted to the governors for consolidation.

#### **Attendance at the Finance meetings in the year was as follows:**

<b>Trustee</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Mr Julian Nicholls** (appointed 1 September 2017)	5	5
Mr Peter Hilton, Chair of Governors	5	5
Mrs Pamela Lord	5	5
Prof Olwen McNamara	4	5
Ms Ann Meadowcroft	1	5
Cllr Nigel Murphy	2	5
Mrs Andrea Plimmer	3	5
Mr Brian Selby	4	5

## **Trinity Church of England High School**

### **Governance Statement (continued)**

#### **Review of value for money**

As accounting officer, the Headteacher has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Trust's use of its resources has provided good value for money during each academic year and reports to the Board of Trustees where value for money can be improved including the use of benchmarking data where appropriate. The Accounting Officer for the Academy Trust has delivered improved value for money during the year by:

- Evaluating staff levels as resignations and retirements occur.
- Employing "natural wastage" where appropriate.
- Maintaining 'balance' in the teaching staff profile, ensuring the right financial mix of newly qualified and experienced staff.
- Continued the employment of apprentices into another area - I.T.
- Strengthened roles in the support staffing teams with appointments of a new HR Manager, Facilities Manager, I.T. Manager and Sports Centres Manager.
- Changed supplies of marketing materials to achieve improved design and cost savings.
- Reviewed marketing spend - using a new website rather than newspaper advertising.
- Significantly developed aspects of an ageing site, investing in the grounds, buildings and heating/cooling systems in school.
- Implementation of the Parago inventory system for assets.
- Reviewing the Activities Week expenditure, particularly with regards to the 'Peak Experience'.
- Maximising interest on bank balances.
- Utilising a successful ERASMUS bid to fund wider international collaboration with 20 staff visiting France for a week.
- Developing the Teaching School courses by providing the NPQML and NPQSL to two cohorts of candidates.

#### **The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Trinity Church of England High School for the year ended 31 August 2018 and up to the date of approval of the annual report and financial statements.

#### **Capacity to handle risk**

The Board of Trustees has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees of the view that there is a formal ongoing process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period 1st September 2017 to 31st August 2018 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

#### **The risk and control framework**

The academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. It includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;

## Trinity Church of England High School

### Governance Statement (continued)

- regular reviews by the Finance Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The board of trustees has considered the need for a specific internal audit function and has decided:

- The trustees have appointed Ms Pam Lord, a trustee as responsible officer (RO): and
- to appoint Halliday's the external auditors, to perform additional checks which are carried out mid-year and at year end. These include personnel records, purchase systems, bank controls and reconciliations and payroll processes.
- additionally, an independent financial consultant makes termly visits to review the academy budget with the Business Leader.
- and the use of budget planning software through the Access Group (formerly HCSS Education Ltd)

The RO and external auditor's role includes giving advice on the financial matters and performing a range of checks on the academy's financial systems. At each of the full Governing Body meetings the RO reports to the Board of Trustees, through the Finance Committee, on the operation of the systems of control and on the discharge of the Trustees' financial responsibilities.

The Academy Trust confirms that the RO has delivered their schedule of work as planned and substantial assurance of internal controls for the financial year 2017/18 have been confirmed by Hallidays Accountants.

#### Review of effectiveness

The Head, as Accounting Officer, has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- Regular scrutiny of financial and other performance monitoring data
- Regular reports from the senior management team to the Governing Body
- The work of the external auditor
- The work of the internal auditor

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the finance committee and a plan to address weaknesses (if relevant) and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of trustees on 6 December 2018 and signed on its behalf by:



Peter Hilton  
Chair of Governors (Trustee)



Julian Nicholls  
Head & Accounting Officer

## **Trinity Church of England High School**

### **Statement on Regularity, Propriety and Compliance**

As Accounting Officer of Trinity Church of England High School I have considered my responsibility to notify the academy trust board of trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with ESFA terms and conditions of funding, under the funding agreement in place between the academy trust and the Secretary of State. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook.

I confirm that I and the academy trust board of trustees are able to identify any material irregular or improper use of funds by the Academy Trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.



.....  
Julian Nicholls  
Accounting officer

6th December 2018

## Trinity Church of England High School

### Statement of Trustees' Responsibilities

The Trustees (who act as governors of Trinity Church of England High School and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Annual Accounts Direction published by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP 2015;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

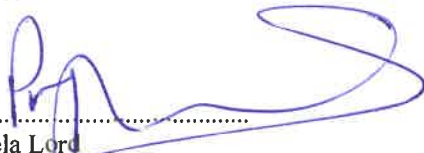
The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board on 6 December 2018 and signed on its behalf by:



.....  
Peter Hilton  
Trustee



.....  
Pamela Lord  
Chair of Governors Finance

## **Trinity Church of England High School**

### **Independent Auditor's Report on the Financial Statements to the Members of Trinity Church of England High School**

#### **Opinion**

We have audited the financial statements of Trinity Church of England High School (the 'Academy') for the year ended 31 August 2018, which comprise the Statement of Financial Activities incorporating Income and Expenditure Account, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy Trust's affairs as at 31 August 2018 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.
- have been prepared in accordance with the Charities SORP 2015 and Academies Accounts Direction 2017 to 2018.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Academy's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.



## **Trinity Church of England High School**

### **Independent Auditor's Report on the Financial Statements to the Members of Trinity Church of England High School (continued)**

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and Trustees' Report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report and Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Trustees**

As explained more fully in the Statement of Trustees' Responsibilities [set out on page 21], the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Academy or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Academy's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.

## Trinity Church of England High School

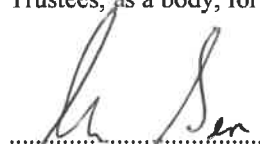
### Independent Auditor's Report on the Financial Statements to the Members of Trinity Church of England High School (continued)

- Conclude on the appropriateness of the Trustees use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Academy's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Academy to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Academy to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the Academy audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### Use of our report

This report is made solely to the Academy's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its Trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



Anna Bennett (Senior Statutory Auditor)

For and on behalf of Hallidays, Statutory Auditor

Riverside House  
Kings Reach Business Park  
Yew Street  
Stockport  
SK4 2HD

Date: 06/12/18

## **Trinity Church of England High School**

### **Independent Reporting Accountant's Report on Regularity to Trinity Church of England High School and the Education & Skills Funding Agency**

In accordance with the terms of our engagement letter dated 3 April 2018 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2017 to 2018, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Trinity Church of England High School during the period 1 September 2017 to 31 August 2018 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Trinity Church of England High School and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we may state to Trinity Church of England High School and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Trinity Church of England High School and the ESFA, for our work, for this report, or for the conclusion we have formed.

#### **Respective responsibilities of the Governing Body's accounting officer and the reporting accountant**

The Accounting Officer is responsible, under the requirements of the Governing Body's funding agreement with the Secretary of State for Education dated 1 January 2012 and the Academies Financial Handbook extant from 1 September 2017, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2017 to 2018. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year from 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

#### **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2017 to 2018 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- We have confirmed that the activities conform to the academy's framework of authorities. As identified by review of minutes, management accounts, discussion with accounting officer and other key management personnel.
- We have carried out an analytical review as part of the consideration of whether general activities of the Academy are within the Academy's framework of authorities.
- We have considered the evidence supporting in the accounting officer's statement on regularity, propriety and compliance and have evaluated the general control environment of the academy and extended the procedures required for the financial statements to include regularity.

## **Trinity Church of England High School**

### **Independent Reporting Accountant's Report on Regularity to Trinity Church of England High School and the Education & Skills Funding Agency (continued)**

- We have assessed and tested a sample of specific control activities over regularity of a particular activity. In performing sample testing of expenditure, we have considered whether the activity is permissible with the academy's framework of authorities. We confirm that each item tested has been appropriately authorised in accordance with the academy's delegated authorities and that the internal delegations have been approved by the governing body and conform to the limits set by the Department of Education.
- Formal representations have been obtained from the governing body and the accounting officer acknowledging their responsibilities including disclosing all non-compliance with laws and regulations specific to the authorising framework, access to accounting records, provision of information and explanations and other matters where direct evidence is not available.
- In performing sample testing of expenditure, we have reviewed against specific terms of grant funding with the funding agreement. We have reviewed the list of suppliers and have considered whether supplies are from related parties and have reviewed minutes for evidence of declaration of interest, and whether or not there was involvement in the decision to order from this supplier.
- We have performed sample testing of other income and tested whether activities are permitted within the academy's charitable objects.

#### **Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year from 1 September 2017 to 31 August 2018 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

  
.....

Hallidays  
Chartered Accountants  
and  
Registered Auditors

Riverside House  
Kings Reach Business Park  
Yew Street  
Stockport  
SK4 2HD

Date: 06/12/18  
.....

# Trinity Church of England High School

## Statement of Financial Activities for the Year Ended 31 August 2018 (including Income and Expenditure Account)

	Note	Unrestricted Funds £	Restricted General Funds £	Restricted Pension Funds £	Restricted Fixed Asset Funds £	2017/18 Total £
<b>Income and endowments from:</b>						
Donations and capital grants	2	3,532	-	-	25,842	29,374
<i>Charitable activities:</i>						
Funding for the Academy trust's educational operations	3	-	7,884,606	-	-	7,884,606
Teaching schools		-	35,708	-	-	35,708
Other trading activities	4	351,348	170,204	-	-	521,552
Investments	5	7,571	-	-	-	7,571
Total		<u>362,451</u>	<u>8,090,518</u>	<u>-</u>	<u>25,842</u>	<u>8,478,811</u>
<b>Expenditure on:</b>						
Raising funds	6	19,148	115,326	-	-	134,474
<i>Charitable activities:</i>						
Academy trust educational operations	7	-	7,936,028	337,000	397,969	8,670,997
Teaching schools	28	-	25,394	-	-	25,394
Total		<u>19,148</u>	<u>8,076,748</u>	<u>337,000</u>	<u>397,969</u>	<u>8,830,865</u>
Net income/(expenditure)		343,303	13,770	(337,000)	(372,127)	(352,054)
Transfers between funds		-	(414,210)	-	414,210	-
<b>Other recognised gains and losses</b>						
Actuarial (losses) / gains on defined benefit pension schemes	25	-	-	597,000	-	597,000
Net movement in funds/(deficit)		343,303	(400,440)	260,000	42,083	244,946
<b>Reconciliation of funds</b>						
Total funds/(deficit) brought forward at 1 September 2017		<u>1,164,521</u>	<u>593,551</u>	<u>(1,094,000)</u>	<u>22,296,568</u>	<u>22,960,640</u>
Total funds/(deficit) carried forward at 31 August 2018		<u>1,507,824</u>	<u>193,111</u>	<u>(834,000)</u>	<u>22,338,651</u>	<u>23,205,586</u>

# Trinity Church of England High School

## Statement of Financial Activities for the Year Ended 31 August 2017 (including Income and Expenditure Account)


	Note	Unrestricted Funds £	Restricted General Funds £	Restricted Pension Funds £	Restricted Fixed Asset Funds £	Total 2016/17 £
<b>Income and endowments from:</b>						
Donations and capital grants	2	4,072	-	-	24,740	28,812
<i>Charitable activities:</i>						
Funding for the Academy trust's educational operations	3	-	7,966,654	-	-	7,966,654
Other trading activities	4	341,253	130,902	-	-	472,155
Investments	5	6,822	-	-	-	6,822
Total		<u>352,147</u>	<u>8,097,556</u>	<u>-</u>	<u>24,740</u>	<u>8,474,443</u>
<b>Expenditure on:</b>						
Raising funds	6	55,580	107,650	-	-	163,230
<i>Charitable activities:</i>						
Academy trust educational operations	7	-	7,835,629	262,000	415,539	8,513,168
Total		<u>55,580</u>	<u>7,943,279</u>	<u>262,000</u>	<u>415,539</u>	<u>8,676,398</u>
Net income/(expenditure)		296,567	154,277	(262,000)	(390,799)	(201,955)
Transfers between funds		-	(115,081)	-	115,081	-
<b>Other recognised gains and losses</b>						
Actuarial gains on defined benefit pension schemes	25	-	-	1,584,000	-	1,584,000
Net movement in funds/(deficit)		296,567	39,196	1,322,000	(275,718)	1,382,045
<b>Reconciliation of funds</b>						
Total funds/(deficit) brought forward at 1 September 2016		<u>867,954</u>	<u>554,355</u>	<u>(2,416,000)</u>	<u>22,572,286</u>	<u>21,578,595</u>
Total funds/(deficit) carried forward at 31 August 2017		<u>1,164,521</u>	<u>593,551</u>	<u>(1,094,000)</u>	<u>22,296,568</u>	<u>22,960,640</u>

# Trinity Church of England High School

(Registration number: 07878966)  
Balance Sheet as at 31 August 2018

	Note	2018 £	2017 £
<b>Fixed assets</b>			
Tangible assets	11	22,338,652	22,296,568
Investments	12	<u>1</u>	<u>1</u>
		<u>22,338,653</u>	<u>22,296,569</u>
<b>Current assets</b>			
Stocks	13	4,343	15,066
Debtors	14	175,179	92,525
Cash at bank and in hand		<u>1,966,880</u>	<u>1,749,021</u>
		2,146,402	1,856,612
Creditors: Amounts falling due within one year	15	<u>(445,469)</u>	<u>(98,541)</u>
Net current assets		<u>1,700,933</u>	<u>1,758,071</u>
Total assets less current liabilities		<u>24,039,586</u>	<u>24,054,640</u>
Net assets excluding pension liability		24,039,586	24,054,640
Defined benefit pension scheme liability	25	<u>(834,000)</u>	<u>(1,094,000)</u>
Net assets including pension liability		<u>23,205,586</u>	<u>22,960,640</u>
<b>Funds of the Academy Trust:</b>			
<b>Restricted funds</b>			
Restricted general fund	16	193,111	593,551
Restricted fixed asset fund	16	22,338,651	22,296,568
Restricted pension fund	16	<u>(834,000)</u>	<u>(1,094,000)</u>
		21,697,762	21,796,119
<b>Unrestricted funds</b>			
Unrestricted general fund	16	<u>1,507,824</u>	<u>1,164,521</u>
Total funds		<u>23,205,586</u>	<u>22,960,640</u>

The financial statements on pages 27 to 53 were approved by the Trustees, and authorised for issue on 6 December 2018 and signed on their behalf by:

  
.....  
Mr Peter Hilton, Chair of Governors  
Trustee

# **Trinity Church of England High School**

## **Statement of Cash Flows for the Year Ended 31 August 2018**

	Note	2018 £	2017 £
<b>Cash flows from operating activities</b>			
Net cash provided by operating activities	20	624,498	385,130
Cash flows from investing activities	21	<u>(406,639)</u>	<u>(108,259)</u>
Change in cash and cash equivalents in the year		217,859	276,871
Cash and cash equivalents at 1 September		<u>1,749,021</u>	<u>1,472,150</u>
Cash and cash equivalents at 31 August	22	<u><u>1,966,880</u></u>	<u><u>1,749,021</u></u>



# **Trinity Church of England High School**

## **Notes to the Financial Statements for the Year Ended 31 August 2018**

### **1 Accounting policies**

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### **Basis of preparation**

The financial statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Annual Accounts Direction 2015 to 2016 issued by EFA, the Charities Act 2011 and the Companies Act 2006.

Trinity Church of England High School meets the definition of a public benefit entity under FRS 102.

#### **Going concern**

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **Income**

All incoming resources are recognised when the Academy has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

#### **Grants**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

#### **Sponsorship income**

Sponsorship income provided to the Academy Trust which amounts to a donation is recognised in the Statement of Financial Activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

# **Trinity Church of England High School**

## **Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)**

### **1 Accounting policies (continued)**

#### ***Donations***

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

#### ***Other income***

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

#### ***Donated goods, facilities and services***

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the Academy Trust's accounting policies.

#### ***Donated fixed assets***

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

#### ***Expenditure***

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

#### ***Expenditure on raising funds***

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

#### ***Charitable activities***

These are costs incurred on the Academy's educational operations, including support costs and costs relating to the governance of the Academy apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

## Trinity Church of England High School

### Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 1 Accounting policies (continued)

##### **Tangible fixed assets**

Assets costing £500 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment. Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the Statement of Financial Activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the Academy's depreciation policy.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset over its expected useful lives, per the table below.

<b>Asset class</b>	<b>Depreciation method and rate</b>
Leasehold Land and Buildings	50-125 years straight line basis
Computer Equipment	33.3% straight line basis
Fixtures and Fittings	10% straight line basis
Tenants Improvements	10% straight line basis
Motor Vehicles	25% straight line basis

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

##### **Liabilities**

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

##### **Provisions**

Provisions are recognised when the academy trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

##### **Leased assets**

Rentals under operating leases are charged on a straight line basis over the lease term.

## **Trinity Church of England High School**

### **Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)**

#### **1 Accounting policies (continued)**

##### **Investments**

The Academy's shareholding in the wholly owned subsidiary, is included in the balance sheet at the cost of the share capital owned less any impairment. There is no readily available market value and the cost of valuation exceeds the benefit derived.

##### **Financial Instruments**

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 14. Prepayments are not financial instruments. Amounts due to the charity's wholly owned subsidiary are held at face value less any impairment.

Cash at bank - is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in notes 15. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument. Amounts due to charity's wholly owned subsidiary are held at face value less any impairment.

##### **Stock**

Unsold uniforms and catering stocks are valued at the lower of cost or net realisable value.

##### **Taxation**

The Academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

## **Trinity Church of England High School**

### **Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)**

#### **1 Accounting policies (continued)**

##### **Pension benefits**

Retirement benefits to employees of the Academy are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes, are contracted out of the State Earnings-Related Pension Scheme ('SERPS'), and the assets are held separately from those of the Academy. The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quinquennial valuations using a prospective benefit method. As stated in the notes to the financial statements, the TPS is a multi-employer scheme and the Academy is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution scheme and the contributions recognised as they are paid each year.

The LGPS is a funded scheme and the assets are held separately from those of the Academy in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and gains and losses on settlements and curtailments. They are included as part of staff costs. Past service costs are recognised immediately in the Statement of Financial Activities if the benefits have vested. If the benefits have not vested immediately, the costs are recognised over the period until vesting occurs. The expected return on assets and the interest cost are shown as a net finance amount of other finance costs or credits adjacent to interest.

Actuarial gains and losses are recognised immediately in other gains and losses.

##### **Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education & Skills Funding Agency/Department for Education.

##### **Critical accounting estimates and areas of judgement**

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

# Trinity Church of England High School

## Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

### 1 Accounting policies (continued)

#### *Critical accounting estimates and assumptions*

The Academy Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 25, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2013 has been used by the actuary in valuing the pensions liability at 31 August 2017. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

#### **Agency accounting**

The academy trust acts as an agent in distributing 16-19 bursary funds from ESFA. Payments received from ESFA and subsequent disbursements to students are excluded from the statement of financial activities as the trust does not have control over the charitable application of the funds. The trust can use up to 0% of the allocation towards its own administration costs and this is recognised in the statement of financial activities. The funds received and paid and any balances held are disclosed in note X.

### 2 Donations and capital grants

	Unrestricted funds £	Restricted fixed asset funds £	2017/18 Total £	2016/17 Total £
Capital grants	-	25,842	25,842	24,740
Appeals and donations	3,532	-	3,532	4,072
	<u>3,532</u>	<u>25,842</u>	<u>29,374</u>	<u>28,812</u>

# Trinity Church of England High School

## Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

### 3 Funding for the Academy Trust's educational operations

	Restricted funds £	2017/18 Total £	2016/17 Total £
<b>DfE/ESFA revenue grants</b>			
General Annual Grant (GAG)	7,217,043	7,217,043	7,295,057
Other DfE/EFA Grants	534,792	534,792	573,896
	<u>7,751,835</u>	<u>7,751,835</u>	<u>7,868,953</u>
<b>Other government grants</b>			
Local Authority Grants	127,771	127,771	87,701
<b>Non-government grants and other income</b>			
Non-Government Grants	5,000	5,000	10,000
<b>Total grants</b>	<u>7,884,606</u>	<u>7,884,606</u>	<u>7,966,654</u>

### 4 Other trading activities

	Unrestricted funds £	Restricted funds £	2017/18 Total £	2016/17 Total £
Catering income	293,310	-	293,310	242,723
School shop sales	14,802	-	14,802	40,928
Recharges and reimbursements	43,236	29,286	72,522	81,722
Income covenanted from Subsidiary	-	70,000	70,000	24,250
Trips	-	60,535	60,535	61,140
Events	-	-	-	3,498
Other income	-	10,383	10,383	17,894
	<u>351,348</u>	<u>170,204</u>	<u>521,552</u>	<u>472,155</u>

### 5 Investment income

	Unrestricted funds £	2017/18 Total £	2016/17 Total £
Bank interest	<u>7,571</u>	<u>7,571</u>	<u>6,822</u>

# Trinity Church of England High School

## Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

### 6 Expenditure

	Non Pay Expenditure			2017/18	2016/17
	Staff costs	Premises	Other costs	Total	Total
	£	£	£	£	£
<b>Expenditure on raising funds</b>					
Direct costs	-	-	134,474	134,474	163,230
<b>Academy's educational operations</b>					
Direct costs	5,401,409	-	1,101,258	6,502,667	6,410,252
Allocated support costs	1,220,882	760,565	186,883	2,168,330	2,102,916
Teaching School	-	-	25,394	25,394	-
	<u>6,622,291</u>	<u>760,565</u>	<u>1,448,009</u>	<u>8,830,865</u>	<u>8,676,398</u>



# Trinity Church of England High School

## Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

### 6 Expenditure (continued)

Net income/(expenditure) for the year includes:

	2018 £	2017 £
Operating leases - other leases	19,363	19,388
Fees payable to auditor - audit	9,900	9,250
- other services	4,875	5,515
Depreciation	<u>397,968</u>	<u>415,539</u>

### 7 Charitable activities

	Total 2018 £	Total 2017 £
Direct costs - educational operations	6,502,667	6,410,252
Support costs - educational operations	<u>2,168,330</u>	<u>2,102,916</u>
	<u>8,670,997</u>	<u>8,513,168</u>

	Educational operations £	2017/18 Total £	2016/17 Total £
<b>Analysis of support costs</b>			
Support staff costs	1,220,882	1,220,882	1,101,354
Depreciation	397,969	397,969	415,539
Premises costs	362,596	362,596	351,176
Other support costs	172,095	172,095	219,832
Governance costs	<u>14,788</u>	<u>14,788</u>	<u>15,015</u>
Total support costs	<u>2,168,330</u>	<u>2,168,330</u>	<u>2,102,916</u>

## Trinity Church of England High School

### Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 8 Staff

##### Staff costs

	2018 £	2017 £
<b>Staff costs during the year were:</b>		
Wages and salaries	4,912,210	4,950,859
Social security costs	481,180	484,897
Pension costs	825,300	1,013,962
	<u>6,218,690</u>	<u>6,449,718</u>
Supply teacher costs	98,601	70,187
	<u>6,317,291</u>	<u>6,519,905</u>

##### Staff numbers

The average number of persons employed by the academy trust during the year was as follows:

	2017/18 No	2016/17 No
<b>Charitable Activities</b>		
Teachers	91	86
Administration and support	77	84
Management	12	12
	<u>180</u>	<u>182</u>

##### Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2018 No	2017 No
£60,001 - £70,000	1	-
£70,001 - £80,000	2	3
£100,001 - £110,000	1	-
£110,001 - £120,000	-	1
	<u>-</u>	<u>1</u>

##### Key management personnel

The key management personnel of the Academy Trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the Academy Trust was £894,616 (2017: £914,054).

## **Trinity Church of England High School**

### **Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)**

#### **9 Related party transactions - trustees' remuneration and expenses**

One or more trustees has been paid remuneration or has received other benefits from an employment with the Academy Trust. The principal and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment.

The value of trustees' remuneration and other benefits was as follows:

Mr Tom Wells (Staff Trustee):

Remuneration: £40,000 - £45,000 (2017 - £40,000 - £45,000)

Employer's pension contributions: £5,000 - £10,000 (2017 - £5,000 - £10,000)

Mr David Moore (Staff Trustee):

Remuneration: £20,000 - £25,000 (2017 - £25,000 - £30,000)

Employer's pension contributions: £0 - £5,000 (2017 - £0 - £5,000)

Mr Simon Worsley (Staff Trustee):

Remuneration: £25,000 - £30,000 (2017 - £25,000 - £30,000)

Employer's pension contributions: £5,000 - £10,000 (2017 - £0 - £5,000)

Mr Julian Nicholls\*\* (appointed 1 September 2017) (Head):

Remuneration: £100,000 - £105,000 (2017 - £Nil)

Employer's pension contributions: £15,000 - £20,000 (2017 - £Nil)

During the year ended 31 August 2018, travel and subsistence expenses totalling £488 (2017 - £125) were reimbursed or paid directly to 1 trustees (2017 - 1).

Other related party transactions involving the trustees are set out in note 26.

#### **10 Trustees' and officers' insurance**

The academy trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy business, and provides cover up to £10,000,000. It is not possible to quantify the trustees and officers indemnity element from the overall cost of the RPA scheme.

## Trinity Church of England High School

### Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 11 Tangible fixed assets

	Leasehold land and buildings £	Furniture and fixtures £	Plant and equipment £	Tenants improvements £	Motor vehicles £	Total £
<b>Cost</b>						
At 1 September 2017	22,597,628	722,947	834,019	150,263	-	24,304,857
Additions	26,112	152,474	45,173	165,308	50,985	440,052
At 31 August 2018	22,623,740	875,421	879,192	315,571	50,985	24,744,909
<b>Depreciation</b>						
At 1 September 2017	881,925	334,341	712,074	79,949	-	2,008,289
Charge for the year	214,709	76,365	83,370	15,026	8,498	397,968
At 31 August 2018	1,096,634	410,706	795,444	94,975	8,498	2,406,257
<b>Net book value</b>						
At 31 August 2018	21,527,106	464,715	83,748	220,596	42,487	22,338,652
At 31 August 2017	21,715,703	388,606	121,945	70,314	-	22,296,568

#### 12 Investments

	Investment £
<b>Fair value</b>	
At 1 September 2017	1
<b>Provision</b>	
At 31 August 2018	-
<b>Net book value</b>	
At 31 August 2018	1

The Academy owns 100% of the Ordinary shares of Trinity Sports Services Limited, a company incorporated in United Kingdom. The principal activity of the company is the provision of sports facilities. Turnover for the year ended 31 August 2018 was £202,596, expenditure was £198,763 and the profit for the year was £3,833. The assets of the company at 31 August 2018 were £122,812, liabilities were £93,353 and capital and reserves were £29,459.

The accounts present information about the academy trust as an individual undertaking and not as a group.

# **Trinity Church of England High School**

## **Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)**

### **13 Stock**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Stocks	<u>4,343</u>	<u>15,066</u>

### **14 Debtors**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Trade debtors	947	1,920
Prepayments and accrued income	64,667	47,559
VAT recoverable	32,142	9,959
Other debtors	<u>77,423</u>	<u>33,087</u>
	<u>175,179</u>	<u>92,525</u>

### **15 Creditors: amounts falling due within one year**

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Trade creditors	151,329	62,804
Other creditors	11,864	3,982
Accruals	200,641	11,986
Deferred income	<u>81,635</u>	<u>19,769</u>
	<u>445,469</u>	<u>98,541</u>
	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>

#### **Deferred income**

Deferred income at 1 September 2017	19,769	82,506
Resources deferred in the period	(19,769)	(82,506)
Amounts released from previous periods	<u>81,635</u>	<u>19,769</u>
Deferred income at 31 August 2018	<u>81,635</u>	<u>19,769</u>

Deferred income relates to EFA rates relief, music grants and school trip income received in advance of 2017/18.

# Trinity Church of England High School

## Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

### 16 Funds

	Balance at 1 September 2017 £	Incoming resources £	Resources expended £	Gains, losses and transfers £	Balance at 31 August 2018 £
<b>Restricted general funds</b>					
General Annual Grant (GAG)	560,415	7,217,043	(7,170,137)	(414,210)	193,111
Other DfE/EFA grants	-	534,792	(534,792)	-	-
Other government grants/income	-	127,771	(127,771)	-	-
Other non government grants	8,686	5,000	(13,686)	-	-
Other income	24,450	212,484	(236,934)	-	-
	<u>593,551</u>	<u>8,097,090</u>	<u>(8,083,320)</u>	<u>(414,210)</u>	<u>193,111</u>
<b>Restricted fixed asset funds</b>					
Capital expenditure from GAG	517,700	-	(183,260)	414,210	748,650
DfE/EFA capital grants	21,661,877	25,842	(184,216)	-	21,503,503
6th Form Donation	116,991	-	(30,493)	-	86,498
	<u>22,296,568</u>	<u>25,842</u>	<u>(397,969)</u>	<u>414,210</u>	<u>22,338,651</u>
<b>Restricted pension funds</b>					
Restricted pension fund	(1,094,000)	-	(337,000)	597,000	(834,000)
Total restricted funds	21,796,119	8,122,932	(8,818,289)	597,000	21,697,762
<b>Unrestricted funds</b>					
Unrestricted general funds	1,164,521	362,451	(19,148)	-	1,507,824
Total funds	<u>22,960,640</u>	<u>8,485,383</u>	<u>(8,837,437)</u>	<u>597,000</u>	<u>23,205,586</u>

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2016 £	Incoming resources £	Resources expended £	Gains, losses and transfers £	Balance at 31 August 2017 £
<b>Restricted general funds</b>					
General Annual Grant (GAG)	554,355	7,295,057	(7,173,916)	(115,081)	560,415
Other DfE/EFA grants	-	573,896	(573,896)	-	-
Other government grants/income	-	87,701	(87,701)	-	-
Other non government grants	-	15,000	(6,314)	-	8,686
Other income	-	130,902	(106,452)	-	24,450
	<u>554,355</u>	<u>8,102,556</u>	<u>(7,948,279)</u>	<u>(115,081)</u>	<u>593,551</u>

# Trinity Church of England High School

## Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

### 16 Funds (continued)

	Balance at 1 September 2016 £	Incoming resources £	Resources expended £	Gains, losses and transfers £	Balance at 31 August 2017 £
<b>Restricted fixed asset funds</b>					
Capital expenditure from GAG	413,254	-	(10,635)	115,081	517,700
DfE/EFA capital grants	22,039,866	24,740	(402,729)	-	21,661,877
6th Form Donation	119,166	-	(2,175)	-	116,991
	<u>22,572,286</u>	<u>24,740</u>	<u>(415,539)</u>	<u>115,081</u>	<u>22,296,568</u>
<b>Restricted pension funds</b>					
Restricted pension fund	<u>(2,416,000)</u>	<u>-</u>	<u>(262,000)</u>	<u>1,584,000</u>	<u>(1,094,000)</u>
Total restricted funds	20,710,641	8,127,296	(8,625,818)	1,584,000	21,796,119
<b>Unrestricted funds</b>					
Unrestricted general funds	<u>867,954</u>	<u>352,147</u>	<u>(55,580)</u>	<u>-</u>	<u>1,164,521</u>
Total funds	<u>21,578,595</u>	<u>8,479,443</u>	<u>(8,681,398)</u>	<u>1,584,000</u>	<u>22,960,640</u>

A current year 12 months and prior year 12 months combined position is as follows:

	Balance at 1 September 2016 £	Incoming resources £	Resources expended £	Gains, losses and transfers £	Balance at 31 August 2018 £
<b>Restricted general funds</b>					
General Annual Grant (GAG)	554,355	14,512,100	(14,344,053)	(529,291)	193,111
Other DfE/EFA grants	-	1,108,688	(1,108,688)	-	-
Other government grants/income	-	215,472	(215,472)	-	-
Other non government grants	-	20,000	(20,000)	-	-
Other income	-	343,386	(343,386)	-	-
	<u>554,355</u>	<u>16,199,646</u>	<u>(16,031,599)</u>	<u>(529,291)</u>	<u>193,111</u>
<b>Restricted fixed asset funds</b>					
Capital expenditure from GAG	413,254	-	(193,895)	529,291	748,650
DfE/EFA capital grants	22,039,866	50,582	(586,945)	-	21,503,503
6th Form Donation	119,166	-	(32,668)	-	86,498
	<u>22,572,286</u>	<u>50,582</u>	<u>(813,508)</u>	<u>529,291</u>	<u>22,338,651</u>
<b>Restricted pension funds</b>					
Restricted pension fund	<u>(2,416,000)</u>	<u>-</u>	<u>(599,000)</u>	<u>2,181,000</u>	<u>(834,000)</u>
Total restricted funds	20,710,641	16,250,228	(17,444,107)	2,181,000	21,697,762
<b>Unrestricted funds</b>					
Unrestricted general funds	<u>867,954</u>	<u>714,598</u>	<u>(74,728)</u>	<u>-</u>	<u>1,507,824</u>

## Trinity Church of England High School

### Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 16 Funds (continued)

	Balance at 1 September 2016 £	Incoming resources £	Resources expended £	Gains, losses and transfers £	Balance at 31 August 2018 £
Total funds	<u>21,578,595</u>	<u>16,964,826</u>	<u>(17,518,835)</u>	<u>2,181,000</u>	<u>23,205,586</u>

The specific purposes for which the funds are to be applied are as follows:

Restricted general funds are those resources that have been designated restricted by the grant provider in meeting the objectives of the Academy.

Restricted fixed assets funds are those funds relating to the long term assets of the Academy used in delivering the objects of the Academy.

Unrestricted funds are funds which the Trustees may use in the pursuance of the Academy's objectives and are expendable at the discretion of the Trustees.

Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2018.



## Trinity Church of England High School

### Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 17 Analysis of net assets between funds

Fund balances at 31 August 2018 are represented by:

	Unrestricted funds £	Restricted general funds £	Restricted fixed asset funds £	Total funds £
Tangible fixed assets	-	-	22,338,652	22,338,652
Investments	-	-	1	1
Current assets	1,507,824	568,578	-	2,076,402
Current liabilities	-	(438,897)	-	(438,897)
Pension scheme liability	-	(834,000)	-	(834,000)
Total net assets	<u>1,507,824</u>	<u>(704,319)</u>	<u>22,338,653</u>	<u>23,142,158</u>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds £	Restricted general funds £	Restricted fixed asset funds £	Total funds £
Tangible fixed assets	-	-	22,296,568	22,296,568
Investments	-	1	-	1
Current assets	1,164,521	692,091	-	1,856,612
Current liabilities	-	(98,541)	-	(98,541)
Pension scheme liability	-	(1,094,000)	-	(1,094,000)
Total net assets	<u>1,164,521</u>	<u>(500,449)</u>	<u>22,296,568</u>	<u>22,960,640</u>

#### 18 Capital commitments

	2018 £
Contracted for, but not provided in the financial statements	<u>71,994</u>

#### 19 Financial commitments

##### *Operating leases*

At 31 August 2018 the total of the academy trust's future minimum lease payments under non-cancellable operating leases was:

	2018 £	2017 £
Amounts due within one year	14,516	4,847
Amounts due between one and five years	<u>14,516</u>	<u>-</u>
	<u>29,032</u>	<u>4,847</u>

## Trinity Church of England High School

### Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 20 Reconciliation of net expenditure to net cash inflow/(outflow) from operating activities

	2017/18 £	2016/17 £
Net expenditure	(352,054)	(201,955)
Depreciation	397,968	415,539
Capital grants from DfE and other capital income	(25,842)	(24,740)
Interest receivable	(7,571)	(6,822)
Defined benefit pension scheme cost less contributions payable	305,000	212,000
Defined benefit pension scheme finance cost	32,000	50,000
Decrease in stocks	10,723	3,602
(Increase)/decrease in debtors	(82,654)	48,263
Increase/(decrease) in creditors	346,928	(110,757)
Net cash provided by Operating Activities	<u>624,498</u>	<u>385,130</u>

#### 21 Cash flows from investing activities

	2018 £	2017 £
Dividends, interest and rents from investments	7,571	6,822
Purchase of tangible fixed assets	(440,052)	(139,821)
Capital funding received from sponsors and others	25,842	24,740
Net cash used in investing activities	<u>(406,639)</u>	<u>(108,259)</u>

## Trinity Church of England High School

### Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 22 Analysis of changes in net funds

	2018 £	2017 £
Cash at bank and in hand	1,966,880	1,749,021
Total cash and cash equivalents	1,966,880	1,749,021

#### 23 Contingent liabilities

During the life of the funding agreement, in the event of the sale or disposal by other means of any asset for which a government capital grant was received, the academy is required either to re-invest the proceeds or to repay to the Secretary of State for Education the same proportion of the proceeds of the sale or disposal as equates with the proportion of the original cost met by the Secretary of State.

Upon termination of the funding agreement, whether as a result of the Secretary of State or the Academy serving notice, the academy shall repay to the Secretary of State sums determined by reference to:-

- a) the value at that time of the academy's site and premises and other assets held for the purpose of the academy and
- b) the extent to which expenditure incurred in providing those assets was met by payments by the Secretary of State under the funding agreement.

#### 24 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

#### 25 Pension and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by . Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

#### Teachers' Pension Scheme

##### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

## **Trinity Church of England High School**

### **Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)**

#### **25 Pension and similar obligations (continued)**

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### **Valuation of the Teachers' Pension Scheme**

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to TPS in the period amounted to £572,224 (2017: £565,813).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

# Trinity Church of England High School

## Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

### 25 Pension and similar obligations (continued)

#### Local government pension scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2018 was £337,000 (2017 - £306,000), of which employer's contributions totalled £255,000 (2017 - £231,000) and employees' contributions totalled £82,000 (2017 - £75,000). The agreed contribution rates for future years are 23.2 per cent for employers and banded from 5.5 to 12.5 per cent for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

#### Principal actuarial assumptions

	2018 %	2017 %
Rate of increase in salaries	3.20	3.20
Rate of increase for pensions in payment/inflation	2.40	2.40
Discount rate for scheme liabilities	<u>2.80</u>	<u>2.50</u>

The current mortality assumptions include sufficient allowance for future improvements in the mortality rates. The assumed life expectations on retirement age 65 are:

	2018	2017
<b>Retiring today</b>		
Males retiring today	21.50	21.50
Females retiring today	24.10	24.10
<b>Retiring in 20 years</b>		
Males retiring in 20 years	23.70	23.70
Females retiring in 20 years	<u>26.20</u>	<u>26.20</u>

#### Sensitivity analysis

	2018 £	2017 £
Discount rate -0.5%	755,000.00	515,000.00
Salary increase rate +0.5%	150,000.00	158,000.00
Pension increase rate + 0.5%	<u>593,000.00</u>	<u>515,000.00</u>

The academy trust's share of the assets in the scheme were:

	2018 £	2017 £
Equities	3,800,520	3,694,000
Government bonds	894,240	810,000
Property	391,230	304,000
Cash and other liquid assets	<u>503,010</u>	<u>252,000</u>
Total market value of assets	<u>5,589,000</u>	<u>5,060,000</u>

## Trinity Church of England High School

### Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 25 Pension and similar obligations (continued)

The actual return on scheme assets was £129,000 (2017 - £68,000).

#### Amounts recognised in the statement of financial activities

	2017/18 £	2016/17 £
Current service cost	305,000	212,000
Interest income	(129,000)	(68,000)
Interest cost	161,000	118,000
Total amount recognized in the SOFA	<u>337,000</u>	<u>262,000</u>

#### Changes in the present value of defined benefit obligations were as follows:

	2017/18 £	2016/17 £
At start of period	6,154,000	5,716,000
Current service cost	534,000	443,000
Interest cost	161,000	118,000
Employee contributions	82,000	75,000
Actuarial (gain)/loss	(443,000)	(99,000)
Benefits paid	(91,000)	(99,000)
Past service cost	26,000	-
At 31 August	<u>6,423,000</u>	<u>6,154,000</u>

#### Changes in the fair value of academy's share of scheme assets:

	2017/18 £	2016/17 £
At start of period	5,060,000	3,300,000
Interest income	129,000	68,000
Actuarial gain/(loss)	154,000	1,485,000
Employer contributions	255,000	231,000
Employee contributions	82,000	75,000
Benefits paid	(91,000)	(99,000)
At 31 August	<u>5,589,000</u>	<u>5,060,000</u>

## Trinity Church of England High School

### Notes to the Financial Statements for the Year Ended 31 August 2018 (continued)

#### 26 Related party transactions

Owing to the nature of the Academy's operations and the composition of the board of trustees being drawn from local public and private sector organisations, it is inevitable that transactions will take place with organisations in which a member of the board of governors may have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Academy's financial regulations and normal procurement procedures.

#### 27 Agency arrangements

The academy trust distributes 16-19 bursary funds to students as an agent for ESFA. In the accounting period ending 31 August 2018 the academy trust received £11,801 and disbursed £6,511 from the fund. An amount of £5,290 is included in other creditors relating to undistributed funds that is repayable to ESFA.

#### 28 Teaching school trading account

	2017/18 £
<b>Income</b>	
<b>Direct Income</b>	
Other income	35,708
Total Income	<u>35,708</u>
<b>Expenditure</b>	
<b>Direct costs</b>	
Staff development	24,787
Other direct costs	607
Total direct costs	<u>25,394</u>
Total Expenditure	<u>(25,394)</u>
Surplus from all sources	<u>10,314</u>
Teaching school balances at 31 August 2018	<u><u>10,314</u></u>

