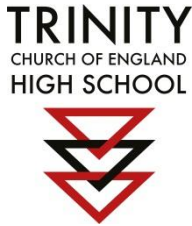


LEARNING SUPPORT UNIT POLICY

 <p>TRINITY CHURCH OF ENGLAND HIGH SCHOOL</p>	Reviewed by:	Head and Leadership Team
	Approved by:	Head
	Date approved:	May 2025
	Date adopted:	1 st September, 2025
	Next review due by:	End of 2027/28 academic year

AIM/PURPOSE

The purpose of the Learning Support Unit (LSU) is to provide additional support to students, including supporting individuals with their emotional and mental health needs, and also reduce the number of exclusions from school. In achieving this it will provide short term education for vulnerable students and students at high risk, concentrating not only on their National Curriculum entitlement, but also on strategies aimed at supporting the wellbeing of an individual and modifying and improving their behaviour where necessary so that re-integration into mainstream lessons can be successfully achieved.

GENERAL PRINCIPLES

Although the LSU should operate a firm but caring regime it must not be so austere as to alienate students. Staff and students should take the greatest care to ensure that the environment is positive, welcoming and purposeful, giving hope to the most challenging students that we have in school.

THE LEARNING SUPPORT UNIT AT TRINITY CHURCH OF ENGLAND HIGH SCHOOL

At any one time there are likely to be a maximum of eight students per room, but no more than 15 students in total in the LSU. In general, four types of students will benefit from the LSU.

- i) One who has had a significant number of suspensions from school and has already been given support according to the Pastoral Support Programme. Despite this, there are still serious concerns about behaviour and attitude.
- ii) One who may have been involved in or responsible for an incident that, prior to the LSU, would have probably resulted in a lengthy fixed term or permanent exclusion.
- iii) One who regularly disrupts lessons, thereby jeopardising the education of the class. Such a student would be failing to respond to the normal support strategies available.
- iv) Students who require close pastoral care in a secure environment for a short period of time.

Referral to LSU seclusion room should happen when:

- A situation with a student has reached one of the above criteria.
- Other interventions have been attempted.
- The Pastoral Team have been informed, preferably prior to or immediately after referral.
- An extreme situation has occurred.

Referral other than for the LSU's seclusion section should come from a Deputy Head through discussion with the pastoral team. The Deputy Head will discuss the situation with the LSU Manager. The Manager may set up a meeting with the parents/guardians and student in order to support the process.

To run smoothly, the following points should be adhered to;

- Students should be taken to the LSU, not sent.
- The expectation is that, once referred to the LSU, a restorative process will take place. Parents will be informed that their child has been placed in the LSU via Class Charts. The Pastoral tutor will also contact home via telephone to discuss the reasons for the referral in more detail.
- The referring member of staff must log the incident on Class Charts.
- The seclusion room is a silent, working environment.
- The LSU Manager makes the final decision about the area in which a student works.
- Where the LSU seclusion room is timetabled, staff are expected to arrive on time and to treat this session as any other timetabled classroom activity. They are there to provide discipline and to help and support the students' learning.

Re-integration; It is expected that staff will meet with students to resolve outstanding issues in order to enable students to return to lessons. The LSU Manager can facilitate a restorative process as required.

Subject Leaders should ensure that by 1st September each year the LSU Manager has;

- Schemes of Work. Individual work will subsequently need to be set for each lesson.
- A copy of text books and other items mentioned in the schemes of work.

MONITORING AND EVALUATION

The success of the LSU will be monitored by the Deputy Head (Pastoral Support and Student Standards) and LSU Manager, the former reporting to the Head. Changes to the policy will be approved by the Head.