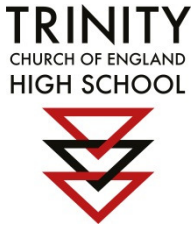


## PROVIDER ACCESS POLICY

 <p><b>TRINITY</b> CHURCH OF ENGLAND HIGH SCHOOL</p>	<b>Reviewed by:</b>	Governors' Curriculum Committee
	<b>Approved by:</b>	Full Governing Body
	<b>Date approved:</b>	19 <sup>th</sup> July, 2021
	<b>Date adopted:</b>	1 <sup>st</sup> September, 2021
	<b>Next review due by:</b>	End of 2021/22 academic year

### AIM/PURPOSE

This policy statement sets out the school's arrangements for managing the access of providers to pupils at Trinity for the purposes of giving them information about the provider's education or training offer. This complies with the school's obligations under Section 42B of the Education Act 1997.

### GENERAL PRINCIPLES

#### **Student Entitlement:**

Students in Years 8 – 13 are entitled to:

- Find out about technical education qualifications and apprenticeships as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- Understand how to make applications for the full range of academic and technical courses.

### PROVIDER ACCESS AT TRINITY CHURCH OF ENGLAND HIGH SCHOOL

#### **Management of Provider Access Requests Procedure:**

A provider wishing to request access should contact:

Stuart Cann  
Assistant Head: Key Stage 4  
cann\_s@trinityhigh.com  
0161 212 1900

#### **Opportunities for Access:**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers, for example, our careers fair.

In the first instance, requests by providers should be sent to our Assistant Head, Head of KS4, Stuart Cann, [cann\\_s@trinityhigh.com](mailto:cann_s@trinityhigh.com) with a minimum of 6 weeks lead time. All requests will be considered on the basis of; staffing availability to support the activity, clashes with other planned activities, trips or visits to Trinity, interruption to preparation for examinations or rooming and space availability to host the activity. Due to Covid-19 it may be appropriate at this time to consider remote access via either a live or pre-recorded session. Our most recent Covid-19 risk assessment can be located here:

<https://www.trinityhigh.com/covid-19/important-documents/>

The school policy on 'Safeguarding and Child Protection' sets out Trinity's approach to allowing providers into school:

<https://www.trinityhigh.com/parents/policies/>

### **Premises & Facilities:**

Trinity Church of England High School will make appropriate venues available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed with Mr Cann and agreed prior to the visit.

Providers are welcome to leave a copy of their prospectus or other relevant course literature.

### **MONITORING AND EVALUATION**

The policy will be discussed by the Governors' Curriculum Committee in liaison with members of the Leadership Team and any changes ratified by the Full Governing Body.